



Whitstable & Seasalter Endowed Church of England (Aided) Junior School

High Street, Whitstable, Kent CT5 1AY

Tel: 01227 273630

Headteacher: Ellen Taylor ELM MSc | BA Ed (Hons)

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COMPLAINT FORM

Please complete and return to the Clerk of the Governing Body (addressed to the school or by [email](#)) who will acknowledge receipt and explain what action will be taken.

Your Name:

Pupil's Name (if relevant):

Your relationship to the pupil (if relevant):

Address:

Post Code:

Day time telephone number:

Evening telephone number:

Please give details of your complaint, including whether you have spoken to anybody at the school about it.





What actions do you feel might resolve the problem at this stage?

Are you attaching any paperwork? If so, please give details.

Signature:

Date:

OFFICIAL USE

Date acknowledgement was sent:

By whom:

Complaint referred to:

Date:

